

## **BCHS DONATION INFORMATION**

We appreciate offers regarding possible donations to the Museum collections, and will update our website when we resume receiving them again. To help you in considering a donation, the following policies have been adopted by the BCHS Board of Directors in accordance with the American Association of Museums:

1. No gift may be accepted with the understanding that it is to be permanently exhibited.
2. No collection item may be accepted with the understanding that it is to be kept intact.
3. The Museum retains the right to dispose of gifts in order to bring about adjustments, under changing conditions, in accordance with the Collections Management Policy as adopted by the Board of Directors.
4. A gift to the Museum may not be reclaimed by the donor or his heirs.
5. Permission is granted for Museum historical use of any written material and/or transcribed tape interviews, provided that proper credit is given.
6. All gifts to the Museum become the property of the Bay County Historical Society